

**Labstat International ULC
262 Manitou Drive
Kitchener, Ontario, Canada
N2C 1L3**

**(519) 748-5409
FAX (519) 748-1654**

Shipment of Cigarettes

In order to ensure that the shipment arrives at the laboratory as quickly as possible, please prepare all the required documentation. The International Waybill must be filled out completely with the destination, weight of the parcel, and the contents. The following details should appear on the waybill, invoice, and customs documents:

**Samples only
For test and destruction
Declared value
In bond to destination – Customs Kitchener**

The parcel should have large labels affixed to the sides and top of the package, clearly identifying the destination of the package, and “In bond to destination – Kitchener”.

An envelope should be attached to the outside of the container, marked “Attention Customs Department”. The name of Labstat’s customs broker, Russell Farrow (Attention: Audrey), should also be indicated. The envelope should contain a letter as per the example below. The declared dollar value of the shipment should be a nominal amount, in order to prevent delays and inspections at the border.

Example of Customs Letter (Please type on company letterhead)

INVOICE

Date of Shipment: _____

Shipper:	Name	Receiver: Labstat International ULC
	Address:	262 Manitou Drive
	Phone Number:	Kitchener, Ontario
		Canada N2C 1L3
		(519) 748-5409

Description of Package and Contents:

(Please include a detailed description of the package and its contents e.g. One (1) brown cardboard box, containing five (5) cartons of cigarettes – samples only for test and destruction).

Unit Value: \$ 5.00/carton
Total Value: \$25.00

International Waybill No.: #123-456-789

Signature of Sender _____